

TEAL Graduate Assistantship Award Guidelines and Qualifications

A TEAL graduate assistantship is a competitive award and special opportunity in pursuit of a graduate degree. A departmental assistantship allows students to focus on their doctoral program while interacting with program faculty and making contributions to the department, its productivity and students. When an assistantship includes research assignments, students participate in research studies and if assigned teaching responsibilities, gain valuable instructional experiences in post-secondary education.

To be eligible for this assistantship, a student must be matriculated full-time and maintain full-time status during fall and spring semesters throughout the duration of the assistantship. An awardee must also be able to provide valuable assistance to the department and faculty. These essential responsibilities prevent full-time employment elsewhere, as the individual is compensated as a department employee and receives a tuition waiver.

A TEAL graduate assistantship is awarded for 9 months during one academic year. Students must apply each year. International applicants are expected to adhere to the Office of Global Engagement and VISA requirements. Exceptional performance with programmatic and assistantship objectives, departmental need, and available funds, an assistantship may be renewed for subsequent years up to four consecutive academic years. Summer employment (without a tuition waiver) may be possible and is assigned on a case-by-case basis according to departmental needs, performance, and funding. The TEAL graduate assistantship follows the School of Graduate Studies expectations outlined in the USU Catalog.

Guidelines

- Assistantship assignments may change each semester
- Assistantship assignments do not exceed 20 hours per week during fall and spring terms
- Students must demonstrate successful fulfillment of duties to be considered for reappointment annually
- Students will not be considered for an additional assistantship if on academic probation. Students must maintain a minimum cumulative GPA of 3.0.
- Students must resolve any incompletes or unfinished projects before new term/appointment
- Consideration is given to applicants distributed across concentration areas
- Commitment to enroll in a min of 6 credits up to 12 credits/semester during required 48 coursework credits
- Commitment to enroll in 3+ credits/semester up to 12 credits of TEAL 7970 after required 48 credits of Ph.D. coursework or 40 credits of Ed.D. coursework is complete while conducting dissertation research (with Full Time at 3 Credits form)
- No more than a total of 60 credits for the Ph.D. degree or 46 credits for the Ed.D. degree is included in the tuition waiver

Minimum Qualifications

- Three years as educator of record in K-12
- Forfeiture of full-time employment elsewhere

- Strong communication skills
- Ability to manage time and attend to details
- Willingness to learn and develop new skills
- Capacity to communicate frequently about work-related issues
- Competency in teaching with technology
- Ability to be in Logan to carry out expected assistantship duties, as needed

Preferred Qualifications

- Extensive K-12 teaching experiences (e.g., several years teaching in more than one grade level, one school, or one subject area)
- Experience in teaching undergraduate courses (e.g., literacy, classroom management)
- Familiarity with research tasks (e.g., using search engines, data entry, basic calculations)
- Proactive approach to carrying out teaching and research responsibilities

Please date and initial to confirm that you meet the qualifications and will adhere to the guidelines. Next, please submit the TEAL Graduate Assistantship Application.



GRADUATE ASSISTANTSHIP APPLICATION/RENEWAL

**Applications may be submitted at any time to the TEAL GPC.
For priority funding, application review begins December 1st.**

To be eligible for a 20 hour/week (0.5 FTE) assistantship, you must be a full-time student (at any USU campus).

To be a full-time student you must be registered for at least 6 graduate credits or registered for 3 graduate credits with all required coursework completed and only the research component of the degree remaining.

International applicants are expected to adhere to the Office of Global Engagement and VISA requirements.

Name: _____ A#: _____

Email: _____ Telephone: _____

Status with USU Graduate School: Applied Accepted Enrolled

Degree and Concentration: _____

Year Admitted: _____ Academic year desired for consideration: _____

EXPERIENCE

K-12 TEACHING EXPERIENCE (if applicable)

Number of years taught: _____ Grade levels taught: _____

Content area (if applicable) _____

UNIVERSITY TEACHING EXPERIENCE (if applicable)

Number of semesters taught: _____ Courses taught: _____

Content area (if applicable) _____

STUDENT TEACHING SUPERVISION EXPERIENCE (if applicable)

Number of students: _____ Grade levels: _____

Content area (if applicable) _____

**Work with your advisor to identify USU courses you would be interested in teaching
or qualified to teach. List those courses below:**

Advisor name: _____

Student Applicant Signature

Date

Please attach copy of CV/Resume