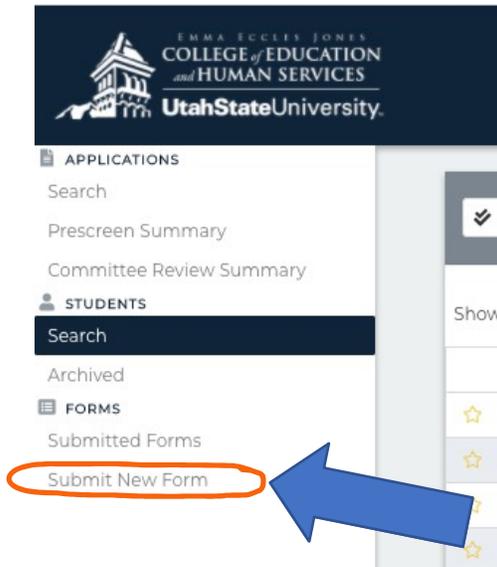


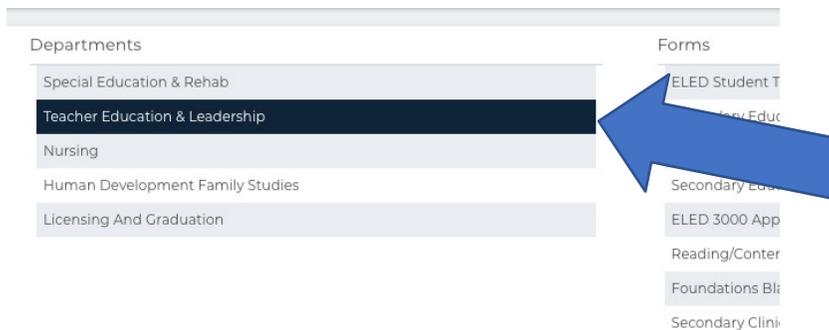
## How to Apply for a Secondary Education Clinical Placement

All students requiring a clinical placement must use the eGrad application to submit a placement request. **Applications for Fall 2023 must be completed before September 1, 2023. Late applications will not be accommodated.**

1. Log in to <https://egrad.ed.usu.edu/>
2. On the left side of the screen, choose Submit New Form.



3. Click on Teacher Education and Leadership and a selection of forms will appear on the right side of the screen.



4. Choose Secondary Clinical Placement Application and select a term from the dropdown menu, then Start Form.

The screenshot shows a web interface with two columns: 'Departments' and 'Forms'. In the 'Departments' column, 'Teacher Education & Leadership' is highlighted with a blue arrow. In the 'Forms' column, 'Secondary Clinical Placement Application' is highlighted with a blue arrow. Below these columns, there is a dropdown menu for 'Secondary Clinical Placement Application' with 'SCED Clinical Placement' selected, and another dropdown menu for 'Term'. A 'Start Form' button is highlighted with a blue arrow.

5. Provide necessary information on the application and upload signed Covid-19 waiver.

The screenshot shows the 'Secondary Clinical Placement Application' form. The form has a header 'Secondary Clinical Placement Application' and a title 'Secondary Clinical Placement Application'. The form contains several input fields and sections:

- \* Provide the date of background check:
- \* In which clinical course and section are you currently registered?
- \* Who is your clinical instructor?
- \* Requested class content area:
- Requested school, if any:
- Requested teacher, if any:
- Provide the days and times you will be available to complete clinical hours:
- Are there any special circumstances we should be aware of when making your placement?
- Upload Supporting Documentation:  
-COVID Waiver is necessary before placements. Please upload it below.
- \* COVID Waiver

When placement requests have been finalized, you will receive information from your instructor with the name of your mentor teacher and his/her email address. Please email them as soon as possible to arrange classroom visits.