

## Spring 2024 Student Teaching Calendar

Student Teaching dates: January 8 – April 19

SPED/ELED Dual Major Student Teaching dates: SPED Block: January 8 – March 15

ELED Block: March 18 – April 19

**Mandatory student teaching orientation meeting – January 8, from 8 am to 4 pm.**

Meeting will be held via Zoom; link will be provided to student teachers the week prior.

### Student Teacher Responsibilities

- Register for the PPAT prior to student teaching – **January 8**
- Attend mandatory Student Teacher Orientation – **January 8**
- First day in school – **January 9**
- Participate in Triad Conference during the week of **January 9 – 19**
- Communicate with parents for PPAT Task 1 by **January 26**
- Send home PPAT permission forms by **January 26**
- Complete and upload PPAT Task 1 by **February 13**
- **Writing & submission days for PPAT Tasks 2 & 3 – March 1 & 4**
- Complete PPAT Task 2 and 3 by **March 4**
- **Writing & submission days for PPAT Task 4 – March 29 & April 1**
- Complete PPAT Task 4 by **April 1**
- Participate in Triad Conference during the week of **March 18 – 22** (*dual majors only*)
- Last day in school – **April 19**
- Complete Evaluation of Mentor Teacher/Supervisor by **April 26** (Link will be emailed.)

### Mentor Teacher Responsibilities

- Participate in Triad Conference during the week of **January 10 – 20**
- Do Formative Feedback Form #1 by **February 16**
- Participate in Triad Conference during the week of **March 18 – 22** (*for dual majors only*)
- Do Formative Feedback Form #2 by **March 29**
- Do Online **Final** Summative Evaluation (link will be emailed around April 9) by **April 19**

### Supervisor Responsibilities

- Facilitate Triad Conference during week of **January 9 – 19**
- Do Formative Feedback Form #1 by **February 2**
- Do Formative Feedback Form #2 by **February 23**
- Do Formative Feedback Form #3 by **March 15**
- Facilitate Triad Conference during the week of **March 18 – 22** (*for dual majors only*)
- Do Formative Feedback Form #4 by **April 12**
- Do Online **Final** Summative Evaluation (link will be emailed around April 9) by **April 19**

*NOTE: Links to the Online Summative Evaluation will be emailed to Mentor Teachers and Supervisors from OFE@usu.edu.*

### Reminders

- Lessons plans written by the student teacher are required for all lessons that the student teacher teaches. They must be submitted to the mentor teacher prior to the actual teaching of the lesson for comment, suggestions, and approval.
- Lesson plans must also be submitted to the supervisor prior to each observation.
- Student teachers must not be absent more than a total of 3 days during semester.
- Student teachers must keep district contract hours at the building where they are located and follow the district calendar, **NOT** the USU calendar. This includes Spring Break.