Spring 2024 Student Teaching Calendar

Student Teaching dates: January 8 – April 19
SPED/ELED Dual Major Student Teaching dates:  SPED Block: January 8 – March 15
ELED Block: March 18 – April 19

**Mandatory student teaching orientation meeting – January 8, from 8 am to 4 pm.**
Meeting will be held via Zoom; link will be provided to student teachers the week prior.

### Student Teacher Responsibilities

- Register for the PPAT prior to student teaching – January 8
- Attend mandatory Student Teacher Orientation – January 8
- First day in school – January 9
- Participate in Triad Conference during the week of January 9 – 19
- Communicate with parents for PPAT Task 1 by January 26
- Send home PPAT permission forms by January 26
- Complete and upload PPAT Task 1 by February 13
- Writing & submission days for PPAT Tasks 2 & 3 – March 1 & 4
- Complete PPAT Task 2 and 3 by March 4
- Writing & submission days for PPAT Task 4 – March 29 & April 1
- Do Online Final Summative Evaluation (link will be emailed around April 9) by April 19

### Mentor Teacher Responsibilities

- Participate in Triad Conference during the week of January 10 – 20
- Do 1st Coaching Form with student by January 31
- Do 2nd Coaching Form with student by February 29
- Participate in Triad Conference during the week of March 18 – 22 (for dual majors only)
- Do 3rd Coaching Form with student by March 31
- Do Online Final Summative Evaluation (link will be emailed around April 9) by April 19

### Supervisor Responsibilities

- Facilitate Triad Conference during week of January 9 – 19
- Do Formative Feedback Form #1 by February 2
- Do Formative Feedback Form #2 by February 23
- Do Formative Feedback Form #3 by March 15
- Facilitate Triad Conference during the week of March 18 – 22 (for dual majors only)
- Do Online Final Summative Evaluation (link will be emailed around April 9) by April 19

**NOTE:** Links to the Online Summative Evaluation will be emailed to Mentor Teachers and Supervisors from **OFE@usu.edu.**

### Reminders

- Lessons plans written by the student teacher are **required** for all lessons that the student teacher teaches. They must be submitted to the mentor teacher prior to the actual teaching of the lesson for comment, suggestions, and approval.
- Lesson plans must also be submitted to the supervisor prior to each observation.
- Student teachers must not be absent more than a total of 3 days during semester.
- Student teachers must keep district contract hours at the building where they are located and follow the district calendar, **NOT** the USU calendar. This includes Spring Break.