

VITA

Tracy Woolstenhulme, M.S., CRC, LVRC

POSITION:

Clinical Instructor, Practicum/Internship Coordinator
Rehabilitation Counseling Master's Program
Department of Special Education and Rehabilitation
Utah State University
2865 Old Main Hill
Logan, Utah 84322-6521

Telephone: 435-797-3295
Fax: 435-797-3572
Email: tracy.woolstenhulme@usu.edu

EDUCATION:

1997	M.S.	Utah State University, Logan, Utah Rehabilitation Counseling Rehabilitation Counseling Outstanding Student of the year
1995	B.S.	Utah State University, Logan, Utah Sociology and Social Work

CERTIFICATION / LICENSURE:

Certified Rehabilitation Counselor (CRC), Certification Number: 00015825
Expiration Date: 03/03/2017

Licensed Vocational Rehabilitation Counselor (LVRC), State of Utah Department of Commerce,
Division of Occupational and Professional Licensing, License Number: 7851015-6101
Expiration Date: 03/31/2015

PROFESSIONAL EXPERIENCE:

2010-present Clinical Instructor, Practicum/Internship Coordinator
Rehabilitation Counseling Master's Program
Utah State University
Logan, Utah

Supervise students involved in practicum/internship clinical experience in the Rehabilitation Counseling Master's program. Provide university supervision and support to students and site supervisors during the

practicum/internship experience. Coordinate all coursework and provide instruction for REH 6140 Practicum Class and REH 6170 Internship Class. Review, evaluate, and provide feedback to students regarding practicum/internship counseling sessions, learning objectives, and weekly reports. Teach additional on-campus and distance Rehabilitation Counseling graduate level courses as needed. Collaborate with department faculty in writing grants for extramural funding. Participate in the development of the USU EmployAbility Clinic and supervise practicum/internship students working in the clinic setting.

2005-2010 Development Specialist (Rehabilitation Counselor)
Deseret Industries
Provo, Utah and Burley, Idaho

Provided direct vocational rehabilitation services to individuals with disabilities and vocational barriers. Assisted associates in achieving employment goals and individual self-reliance by coordinating with ecclesiastical leaders, staff members, assigned mentors, community resources, and local employers. Taught regular in-service training on rehabilitation practices to job coaches and retail managers. Supervised and coordinated the activities of church service missionaries serving in the store. Provided onsite supervision for Rehabilitation Counseling practicum and internship students.

2003-2005 Manager of Rehabilitation
Deseret Industries Head Quarters Team
Salt Lake City, Utah

Organized and provided instruction for the certification and training of job coaches, retail managers and rehabilitation staff. Provided weekly agency supervision of practicum and internship students. Responsible for compiling monthly reports reflecting rehabilitation activities, individuals served, and key indicators for 47 stores. Revised rehabilitation policies as needed and maintained Rehabilitation Technical Manual for system wide use. Assisted in developing new reporting system and key indicators to be used by rehabilitation staff. Conducted rehabilitation file audits and site visits. Recruited and coordinated with management on the hiring of rehabilitation managers and coordinators. Presented Deseret Industries program information and rehabilitation practices to social service professionals and government officials from visiting countries.

1998-2003 Rehabilitation Counselor
Utah State Office of Rehabilitation
Ogden & Logan, Utah

Provided direct vocational rehabilitation services to individuals with disabilities. Managed general, supported employment and transition service case loads. Developed working relationships with local employers, training programs, community resources and government agencies. Supervised Rehabilitation Counseling practicum and internship students. Presented information to the Utah State Board of Education on coordinating transition services between vocational rehabilitation and high school special education programs.

1997-1998 Internship Supervisor
Rehabilitation Counseling Education Master's Program
Utah State University
Logan, Utah

Provided university site supervision for internship and practicum students. Conducted site visits with students and agency supervisors. Reviewed practicum and internship objectives with students and site

supervisors. Collected weekly logs, student reports, supervisor evaluations. Maintained internship and practicum files for each student.

1996-1998 Assistive Technology Coordinator
 Options for Independence
 Logan, Utah

Coordinated assistive technology assessments for individuals with disabilities in the Northern Utah area. Collaborated with occupational therapist, physical therapist, independent living coordinators, and rehabilitation counselors to complete on site evaluations for consumers. Organized, inventoried, and managed assistive technology loan bank. Compiled reports for Independent Living and the Utah State Office of Rehabilitation on assistive technology assessments, consumer advocacy, and loan bank activity.

PROFESSIONAL PRESENTATIONS:

Schultz, J.C., & Woolstenhulme, T. (2014, March). *Making Theory Relevant: A Systematic Approach to Case Conceptualization in Rehabilitation Education*. 14th Annual National Rehabilitation Educators Conference. Manhattan Beach, CA.

Woolstenhulme, T. (2012, June). *Reflections on Developing Rehabilitation Counseling Transition Internships in the School Setting*. Utah Conference on Effective Practices, Logan, UT.

INVITED PRESENTATIONS / TRAININGS:

Woolstenhulme, T. (2015, April). *Incorporating a Case Conceptualization Process*. Deseret Industries Development Counselor Training. Twin Falls, Idaho. April 9.

Woolstenhulme, T. (2014, August). *Case Conceptualization: The Key to Successful Development in Consumers and Counselors*. OVRs Manager Training. Salem, Oregon. August 13-14.

Woolstenhulme, T. (2014, 2013, 2012 April). *Transition Services and Vocational Rehabilitation: The Role of a VR Counselor in Transition Services*. Utah State University SPED 5520 Course, Logan, UT.

Woolstenhulme, T. (2012, September). *Utilizing the Holland Code: Career and Life Planning Panel Discussion*. Utah State University PSY 1220, Logan, UT.

Woolstenhulme, T. (2011, August). *Developing an Ethical Work Environment*. Deseret Industries Northern Utah Field Group Training, Logan, UT.

Woolstenhulme, T. (2005, August). *Welfare Services Developing Self-Reliance: an Update and Overview of the Deseret Industries Training Program*. LDS First Presidency and General Welfare Committee Meeting, Salt Lake City, UT.

Woolstenhulme, T. (2004, November). *Developing Rehabilitation Counseling Skills in the Retail Setting*. Deseret Industries Store Manager Rehabilitation Certification Workshop, Salt Lake City, UT.

Woolstenhulme, T. (2004, April). *Developing Effective Job Coach Training Skills in a Rehabilitation Training Program*. Deseret Industries Job Coach Certification Workshop, Salt Lake City, UT.

UNIVERSITY COURSES TAUGHT:

Internship in Rehabilitation Counseling, Utah State University (REH 6170)

Practicum in Rehabilitation Counseling, Utah State University (REH 6140)

Advanced Assessment in Rehabilitation Counseling, Utah State University (REH 6210)

Theories of Counseling Applied to Persons with Disabilities, Utah State University (REH 6200)

Rehabilitation Counseling Skill Development (assisted with course discussion and group work), Utah State University (REH 6130)

Disability in the American Experience (undergraduate), Utah State University (SPED/REH 1010)