



**SPECIAL EDUCATION AND REHABILITATION COUNSELING
OUT OF AREA STUDENT TEACHING PLACEMENT
Policy and Application**

Expectation and policy: Each student entering the on-campus teacher education program should expect to maintain residence in Cache Valley until completion of the special education program, including one semester of full-time student teaching arranged in the Cache or Logan City School District. This expectation is necessary because it allows USU student teaching supervisors to take advantage of classroom placements with histories of demonstrated teaching effectiveness, highest quality teaching models, readily accessible mentors, established teaching requirements, and professional relationships developed with local teachers, administrators, and related services personnel. **Out-of-Area student teaching is defined as** student teaching in any Utah School District location other than Cache or Logan City School Districts for on campus students. Box Elder School District is considered an out of area placement. There is no additional fee for student teaching at an extension placement, however the student must register for student teaching at the extension site. Student teaching placements are not available out of state.

Requirements to be *considered* for an out-of-area placement are:

- ___ submission of student teaching application
- ___ submission of out-of-area placement application
- ___ GPA of 3.5 or higher
- ___ completion of all coursework other than student teaching
- ___ A or A- in all practicum courses
- ___ submission of graduation application

In addition to these requirements, a student must provide a detailed rationale for request for an out-of-area placement.

Reasons a placement *might* be approved include:

- Relocating with spouse who has been accepted into and started a graduate program,
- Relocation with spouse who has been offered and accepted an employment opportunity, or
- Financial hardship.

Reasons a placement *will not* be approved include:

- Relocation to an area to seek future employment opportunities,
- Moving to be closer to extended family or friends, or
- Moving to an area student prefers.



Applications for out-of-area student teaching placements must be received by the Office of Student Teaching by:

- March 1st for Fall semesters, or
- October 1st for Spring semesters

Once submitted, applications will be reviewed by the SPER undergraduate committee and approved or declined. Students will be notified by email of the decision. **Even if approved, no out of area placement is guaranteed** because school districts are independent entities with their own policies and procedures.



OUT OF AREA STUDENT TEACHING APPLICATION

Student Name: _____

A#: _____

Phone Number: _____

Email address: _____

Licensing area (check all that apply):

- Mild Moderate
- Severe
- Birth to Five

Are you a dual major? Yes/No

If you answered yes, what is your dual major? _____

GPA and Grades in Practicum:

Overall GPA: _____

Practicum SPED _____

Grade: _____

Practicum SPED _____

Grade: _____

Placement Request Information:

City _____

District (if known) _____

Required Documentation for Out-of-Area Placement

Please submit, with the above application, a letter addressed to the SPER Undergraduate Committee explaining your rationale for requesting an Out of Area student teaching placement. Please include specific reasons for your request. Please also address your strengths as a student and the skills you have that will facilitate success in your placement.

Applications for out of area student teaching placements are due March 1st for Fall semesters, or October 1st for Spring semesters. Email the application and your letter directly to the Director of Field Experiences, Julia Lyman, at Julia.lyman@usu.edu.

For further information or questions, please contact the Office of Student Teaching at 435.797.7205 or Julia.lyman@usu.edu