



## Graduate Student Research Award Application Form

### STUDENT AND PROJECT DETAILS

<b>Student name:</b>	<b>Department:</b>
<b>Student email address:</b>	
<b>Title of project:</b>	
<b>Nature of project (e.g., thesis, dissertation):</b>	
<b>Project start date:</b>	
<b>Amount requested from College (\$):</b>	
<b>Match from home Department, including advisor (\$):</b>	
<b>Have you received a CEHS Graduate Student Research Award in the past?</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>

### REQUIRED APPLICATION ELEMENTS

List and order of elements to include in the application (*please compile into a single PDF file entitled: “Applicant Name” – CEHS Graduate Student Research Award Application*):

1. This 2-page application form, complete with all signatures
2. Evidence that research project has been approved by the graduate training committee (e.g., signature sheet from thesis or dissertation proposal)
3. Overview of the proposed research project (one-page maximum)
4. Itemized/detailed budget and justification (please only request funds necessary to complete the research study)
5. Copy of IRB or IACUC approval to conduct research. (If not included with the application, candidates with meritorious projects will be notified of the award; however, funds will not be dispersed until the recipient provides documentation of IRB or IACUC approval to the Associate Dean for Research.)

### STUDENT/APPLICANT ACKNOWLEDGMENT OF RESPONSIBILITIES

By providing my signature below, I affirm that: *(a) this project represents my own independent work; and (b) I will work with my advisor and the departmental business manager to manage the budget in accordance with award policies, including appropriate record keeping of expenses.*

<b>Student signature:</b>	<b>Date:</b>

## ADVISOR ACKNOWLEDGEMENT OF RESPONSIBILITIES

By providing their signature below, the advisor for this project affirms that: *(a) the student is in good standing within their program; (b) the project represents the independent work of the student; (c) the project has been approved by the student's training committee or program; and (d) the advisor is committed to supporting the completion of this project, including overseeing the financial management of the project in accordance with award policies.*

<b>Advisor name:</b>	<b>Advisor email:</b>	
<b>Advisor signature:</b>		<b>Date:</b>

## DEPARTMENT HEAD AND BUSINESS MANAGER ACKNOWLEDGEMENTS

By providing their signatures below, the department head and departmental business manager affirm that the department: *(a) agrees to provide a 50% match to arrive at the total funds requested as indicated above; (b) endorses the project in cases where a training committee does not exist to approve of the proposed research; and (c) the business officer will support the financial management of the award in coordination with the faculty advisor and student.*

<b>Department Head name:</b>	<b>Department Head email:</b>	
<b>Department Head signature:</b>		<b>Date:</b>

<b>Business officer name:</b>	<b>Business officer email:</b>	
<b>Business officer signature:</b>		<b>Date:</b>