



## **College of Education and Human Services (CEHS) and Alzheimer's disease and Dementia Research Center (ADRC) Faculty Fellows Program 2024-2025**

### **Program Description**

The CEHS and Alzheimer's disease and Dementia Research Center (ADRC) announces a Faculty Fellows program that provides CEHS faculty members with opportunities to potentially pivot or enhance their scholarly work in the area of Alzheimer's disease and related dementias. The intent of the program is to develop new collaborations and interdisciplinary approaches to research focused on Alzheimer's disease and related dementias in the college. Faculty will have up to 12 months to meet the goals of their Fellowship project.

### **Funding Model**

CEHS and ADRC Faculty Fellows will receive funding from the CEHS Office of Research Services (ORS) for *up to* two course releases across the fellowship period. It is expected that only one release will be applied per semester (i.e., one in each of the Fall 2024 and Spring 2025 semesters, respectively). Funding for a second semester (i.e., Spring 2025) will be contingent upon the research team making adequate progress on their stated objectives and agreed upon benchmarks prior to December 31, 2024. There is no matching requirement for this funding, although applicants are highly encouraged to leverage additional funding sources. Proposals that include matching funds may receive higher ratings (examples of matching funds include: other grants, graduate assistantships, departmental travel funds).

### **Who is Eligible to Apply?**

Any USU CEHS tenure-track or research-track faculty member may apply for an ADRC fellowship. To increase faculty involvement, preference may be given to first time CEHS Faculty Fellowship applicants and previous fellows will be excluded from applying for at least three years from their previous award date.

### **What Can You Propose to Do?**

Faculty members can propose to develop new project ideas or expand on existing interdisciplinary projects, analyze existing datasets or conduct a meta-analysis focused on Alzheimer's disease or related dementias, or provide new services or conduct a program evaluation of services available to patients and caregivers affected by Alzheimer's or related dementias.

### **Outcomes**

Faculty funded under this program will be required to submit: (a) at least one co-authored publication from work affiliated with center per course release received (i.e., two publications if the fellow receives two course releases); and (b) one external grant proposal related to work in Alzheimer's disease or related dementia any time during the funding period and up to six months afterwards. ADRC Faculty Fellows also will be required to share the results of the work at a future ADRC colloquium (date TBD). Faculty also are expected to participate in other activities, including bimonthly meetings with other Faculty Fellows and the Associate Dean for Research and Innovation and quarterly meetings with the ADRC Director. Fellows are expected to become faculty affiliates of the ADRC and to engage in center activities after the fellowship period has ended.

### What Must an ADRC Faculty Fellowship Proposal Include?

Proposals must not exceed two pages (excluding title page and a required letter of department chair endorsement), must be single-spaced, and in a standard font at least 12 points in size with 1-inch margins. Each proposal must include the following:

1. **Title page** – Clearly indicate the department(s) and college(s) involved. All faculty and collaborators involved must be listed and their position(s) identified. Include address, phone number, and e-mail for the primary contact person.
2. **Departmental Commitment Letter** – Provide a letter of commitment from your department head that clearly indicates their support for the proposal. This letter must state the number of course releases you will receive if awarded the fellowship. Please engage in discussions with your department head early in the process of applying for this fellowship so they can plan accordingly. If your proposal includes additional matching funds, then a signed statement from the department fiscal officer (in addition to the letter from the department chair) must be attached to the proposal to verify the commitment level.
3. **Proposal** – two pages or fewer. Consists of following **required** elements:
  - **Abstract** – Include project title and abstract of **150 words or fewer**. Abstract must be suitable for public dissemination, should the proposal be selected.
  - **Project Significance** – **300 words or fewer**. Include statement of project goals and their importance for meeting ADRC, departmental, college, and/or university strategic goals.
  - **Research Plan** – **500 words or fewer**. Provide a work plan that clearly identifies project objectives, the person(s) who will be responsible for carrying out the proposed work (e.g., name, title, role within the project), the methods and resources to be used, and timelines for activity and project completion.
  - **Statement on Intended Scholarship and Dissemination** – **250 words or fewer**. Include description of intended scholarship, potential publication outlets, and any potential grant opportunities that will be pursued by this project. These should reflect the *outcomes* of the fellowship listed above. Please include the name, number, or link to specific grant mechanisms or requests for proposals, if available.

### How Do I Apply?

Prepare the aforementioned proposal (consisting of title page, proposal, department chair commitment letter, and signed statement from departmental fiscal officer if matching funds are included). Submit one electronic copy of the proposal (**as a single pdf file**) to CEHS Associate Dean for Research Shawn Whiteman at [Shawn.Whiteman@usu.edu](mailto:Shawn.Whiteman@usu.edu) by **April 15, 2024**.

### How Will Proposals Be Reviewed?

All proposals will be reviewed and ranked by the CEHS Office of Research Services and the ADRC Director. This group will make recommendations to the CEHS Dean. **The final selection of CEHS-ADRC Faculty Fellows will be made by the CEHS Dean and announced after May 1, 2024.**

### What Are the Expectations of an ADRC Faculty Fellow?

**Projects are to be completed by July 31, 2025.** A final one-page report must be submitted by August 30, 2025, to the CEHS Associate Dean for Research and Innovation as well as the Director of the ADRC. Failure to submit the final report may adversely affect future funding opportunities as part of the CEHS Faculty Fellowship programs. CEHS strongly encourages Faculty Fellows to publicly share the findings of their

collaborative project with colleagues and peers in their respective departments and colleges, across campus through university forums, and nationally and internationally at conferences associated with professional societies related to the study of Alzheimer's disease and related dementias. Funding from this fellowship should be acknowledged in any publications or conference presentations that emanate from the project.