School Library Media Administration
Endorsement or Minor   Program Planning Sheet
Department of Instructional Technology & Learning Sciences
Utah State University

Overview: The purpose of the School Library Media Administration program is to provide both pre and in-service teachers with the courses necessary to meet the requirements for library media K-12 endorsement as a school library media specialist/teacher in the state of Utah. It is assumed that the individual seeking teacher endorsement in library media holds, or is working toward, licensure as a classroom teacher. Students enrolled in the teacher education program at either the elementary or secondary education level at Utah State University may elect the program as an undergraduate minor.

Program: The program is designed for students to begin fall semester and complete all requirements by the end of summer semester. The program consists of six courses for a total of eighteen credits. A minimum of fifteen of the eighteen required credits must be taken through the Department of Instructional Technology at Utah State University for a departmental recommendation to the Utah State Office of Education for endorsement. The courses are broadcast on Tuesday nights each semester, with additional materials and assignments online.

Required Courses (18 credits)			Credits	Fall	Spring	Summer
ITLS	5000	SLM Foundations and Information Management	3	broadcast		
ITLS	5015	Collection Development and Literature	3	broadcast		
ITLS	5025	SLM Programs and Instructional Design	3		broadcast	
ITLS	5030	Information Access and Technology	3		broadcast	
ITLS	5040	SLM Administration and Leadership	3			broadcast
ITLS	5090	School Library Media Administration Practicum	3			arranged

Completion of the coursework does not automatically guarantee a recommendation by the Instructional Technology department to the Utah State Office of Education. A recommendation for the library media K-12 endorsement will be made when the student has:

1. approval of the practicum advisor

2. completed the program with a 3.0 or higher grade point average

3. demonstrated competency in all coursework

4. demonstrated interpersonal skills to work effectively with students and teachers

Note: If you are currently not a student at Utah State University, you must apply and be accepted before you begin the coursework. Use the online transfer student application form (available at http://www.usu.edu/admissions/) or work with your local Utah State University Regional Campus. Directions for completing the online transfer student application form are available on the Instructional Technology department website (http://inst.usu.edu/slma_over.php).