



College of Education and Human Services (CEHS) and the Center for the School of the Future (CSF) Faculty Fellows Program 2022-2023

Program Description

The CEHS-CSF Faculty Fellows program provides CEHS faculty members with opportunities to enhance their scholarly work in collaboration with project staff at the Center for the School of the Future (<https://csf.usu.edu/>). The intent of the program is to develop new collaborations and interdisciplinary approaches to enhance research and scholarship at the CSF and the College. Faculty will have up to 12 months to meet the goals of their Fellowship project.

Funding Model

CEHS-CSF Faculty Fellows will receive funding from the CEHS Office of Research Services (ORS) for up to two course releases across the fellowship period. It is expected that only one release will be applied per semester (i.e., one in each of the Fall 2022 and Spring 2023 semesters, respectively). Funding for the second semester (i.e., Spring 2023) will be contingent upon the research team making adequate progress on their stated objectives and agreed upon benchmarks prior to December 31, 2022. There is no matching requirement for this funding, although applicants are highly encouraged to leverage additional funding sources. Proposals that include matching funds may receive higher ratings (examples of matching funds include: other grants, graduate assistantships, departmental travel funds).

Who is Eligible to Apply?

Any USU CEHS tenure-track or research-track faculty member may apply for a fellowship. Faculty submit proposals as individuals, but must specify a person or project at the CSF that they intend to work with. To increase faculty involvement, preference may be given to first time CSF Faculty Fellowship applicants and previous fellows are excluded from applying for at least three years from their previous award date.

What Can You Propose to Do?

Faculty members can propose to engage in a collaborative research project, analyze existing datasets, conduct a program evaluation, perform a meta-analysis that leads to specific recommendations for program improvement, develop new project ideas, produce an educational product and evaluate its impact on learning, or expand on other existing CSF projects. This list is not exhaustive.

Outcomes

Faculty funded under this program will be required to submit: (a) at least one co-authored publication with a CSF staff person per semester (two publications total); and (b) one grant proposal any time during the funding period and up to six months afterwards.

What Must a CPD Faculty Fellowship Proposal Include?

Proposals must not exceed two pages (excluding title page and a required letter of department chair endorsement), must be single-spaced, and in a standard font at least 12 points in size with 1-inch margins. Each proposal must include the following:

1. **Title page** – Clearly indicate the home department(s), college(s), and position(s) of all individuals involved on the proposed project. Include address, phone number, and e-mail for the primary contact person.

2. **Departmental Commitment Letter** – Provide a letter of commitment from your department chair that clearly indicates their support for the proposal. This letter must state the number of course releases you will receive if awarded the fellowship. Please engage in discussions with your department head early in the process of applying for this fellowship so they can plan accordingly. If your proposal includes additional matching funds, then a signed statement from the department fiscal officer (in addition to the letter from the department chair) must be attached to the proposal to verify the commitment level.
3. **Proposal** – two pages or fewer. Consists of following **required** elements:
 - **Abstract** – Include project title and abstract of **150 words or fewer**. Abstract must be suitable for public dissemination, should the proposal be selected.
 - **Project Significance** – **300 words or fewer**. Include statement of project goals and their importance in aligning with CSF mission, vision, and values, and then for meeting departmental, college, and/or university strategic goals.
 - **Research Plan** – **500 words or fewer**. Provide a work plan that clearly identifies project objectives, the person(s) who will be responsible for carrying out the proposed work (e.g., name, title, role within the project), the methods and resources to be used, the specific CSF projects that will be involved, and timelines for activity and project completion.
 - **Statement on Intended Scholarship and Dissemination** – **250 words or fewer**. Include description of intended scholarship, potential publication outlets, and any potential grant opportunities that will be pursued by this project.

How Do I Apply?

Prepare the aforementioned proposal (consisting of title page, proposal, department chair commitment letter, and signed statement from departmental fiscal officer if matching funds are included). Submit one electronic copy of the proposal (**as a single pdf file**) to CEHS Associate Dean for Research Shawn Whiteman at Shawn.Whiteman@usu.edu by **March 31, 2022**.

How Will Proposals Be Reviewed?

All proposals will be reviewed and ranked by the CEHS Office of Research Services and the CSF Executive Director. This group will make recommendations to the CEHS Dean. **The final selection of CEHS-CSF Faculty Fellows will be made by the CEHS Dean and announced after April 15, 2022.**

What Are the Expectations of a CEHS-CSF Faculty Fellow?

Projects are to be completed by July 31, 2023. A final one-page report must be submitted by August 30, 2023, to the CEHS Associate Dean for Research as well as the Executive Director of the CSF. Failure to submit the final report may adversely affect future funding opportunities as part of the CEHS Faculty Fellowship programs. CEHS strongly encourages all CEHS-CSF Faculty Fellows to publicly share the findings of their collaborative project with colleagues and peers in their respective departments and colleges, across campus through university forums.