

**USU Professional School Counselor Education Program**  
**Faculty Meeting Minutes**  
**Wednesday, January 25, 2017**  
**EDU 132/GEC 536**

**Attended by:** Sandra Ameal, Tom Wiltbank, Chris Chapman, Camille Odell, Beverly Pickup, Kris Hart, Jeff Sheen, Amy Kleiner, Marietta Veeder

**1. CAEP Accreditation**

- a. Annual Review due: April 14, 2017
- b. Inquiry Brief due: December 2017
- c. Work is in full-swing. Camille, Marietta, and Beverly meet weekly to consult
  - Thanks for quick response from faculty for information
  - Faculty Info – Additional Information needed for Annual Review
    - **Beverly will send an email with information needed**

**2. NEW Utah Comprehensive Guidance Model – Brief Summary by Kris Hart**

- a. One Page Handout (attached)
  - i. New language, standards, performance review
  - ii. The four areas of delivery system have changed and percentage of time spent in each area
  - iii. Systemic Change: counselors are to be contributing members of a school leadership team, rather than working exclusively with individual students. The State feels this will be a more realistic approach in reaching 100% of the students.
  - iv. Still very data driven. Adding longitudinal data. Research based and then knowing how to use it in a way to make a difference.
  - v. Developing relationships with Administrators, Universities, and Community resources to help meet the systemic change.
- b. Sandy – Is there still a place for individual counseling in the new model?  
Kris' Response: Yes, but ideally counselors would have school-based interventions in place that could address the majority of the needs of Individual students. The new model does not do away personal counseling, but looks to being more efficient. The same student can take up so much time. How can we create programs and be more efficient to help the students that come to the office? Finding resources to help that student and still meet with consistently to check in.
- c. Kris – The new model will be a balancing act but good direction for school counselors
- d. Camille: Current steps to implementing the new Utah model into our curriculum
  - i. Kris is currently teaching this new model to 2016 cohort.
  - ii. 2015 cohort – go to class this summer to teach them about the new model

- iii. Sandy – Colin coming this March to practicum class to talk about the new structure at USOE and new model

### 3. **USU Documents & Surveys**

- a. Practicum and Internship Documents are based on the old Utah Model.
  - i. Need to update documents to reflect new Utah Model
  - ii. Need to update to reflect CAEP Instrument Rubric.
- b. CAEP Instrument Rubric - Scoring section (attached):
  - i. Practicum/Internship Supervisor Evaluations are currently on a 9-point Likert scale.
  - ii. Needs to become behavioral and developmental descriptors
  - iii. Originally had nine descriptors to gather more information; however, we will not have nine on the new documents to be more descriptive.
- c. Graduate Survey/Completer Survey
  - i. Need to revise surveys to reflect new Utah Model. The surveys will be developed as soon as possible, but they will not be used this year
  - ii. Send the surveys this February to students ranging from 2008 cohort to most recent cohort who graduated in December 2015 and May 2016
  - iii. Employer survey: has higher ratings than graduate survey, will send the survey we have this year. Will revise for next year

### 4. **USOE Basic Training are now called New Utah Model & Performance Review Training**

- a. Trainings sessions being held starting in February and continuing through the academic year. Trainings will be held across the state
- b. Practicing school counselors will be attending the trainings

### 5. **Document Revision Committee**

- a. Camille – Want to ask you to help with, especially school counselors, revising the Practicum and Internship documents. What are your thoughts in doing this for several days at USU to get the documents revised?
- b. Marietta – The Combined Program is now using behaviorally anchored evaluations. Use that as an example in creating our documents
- c. Camille -
  - i. Paid time to come and contribute your expertise
  - ii. Wait until after summer conference because the documents should be approved and released by then. Note: The new model is not on the USOE webpage. We would like to invite all of you to a 2 or 3 day. Pay for expenses to stay and revise documents.
  - iii. Amy – Does not feel that my expertise is not close enough to School Counseling to contribute. Those who are not school counseling maybe come last day to review documents and give opinions
  - iv. **Camille – Will send a doodle to see when people are available**

- v. If they are ready, we could pilot the new evaluations with our interns this fall. Do our best to prepare 2015 cohort for job interviews.

**6. State-level ACES committee is meeting to discuss whether to adopt CACREP'S standards, including a 60 credit minimum end of February. Camille will attend the meeting. In past faculty meetings we have discussed whether to adopt CACREP change to 60 credits, or to stay with 48**

In the past our faculty has voted not to increase the number of credits to 60. Concurrence by those in attendance today. If anyone wants to talk more about this, connect with Camille

**7. Curriculum changes - Curriculum Committee:**

- a. Marietta – Need to add Classroom Management course.
- b. Amy – Instead of course could be a one or two credit workshop
- c. Camille – Committee should meet to see where we could implement Classroom Management Curriculum or a workshop. Could add technology workshop as well
- d. Jeff – Interest in being on that committee. School Counselors could be working closely with the Rehab program to help students. There are ways to include some of the things that we need school counselors to be more involved
- e. Kris – Teaming with the Rehab Program is a perfect example of systemic change in the new Utah Model.
- f. Sandy – Possibility of offering disability as a one-credit workshop/seminar course bringing in guest speakers, so there is not a lot of extra homework or work but still learning the information.
- g. Camille – Bring these ideas to the meeting

**8. Kaysville Remodel:**

- a. The NORTHFRONT Business Resource Center (NBRC) has been remodeled
  - i. New Podium and new computer for Kaysville classes
- b. Camille – construction of an addition to the USU Kaysville Education Center is underway. There will be 2 classrooms with space for 40 people. Hope the addition is completed a year from now.

**9. Travel Authorizations:**

- a. Each faculty member has \$1500 for travel per year
- b. Camille – If you have not used money in past years, can use a little more than \$1500. Feel free to use it.
- c. Email Camille, she will approve it, and forward it on to Cara. People have been great about applying what they have learned from these conferences. In their classes