

**USU Professional School Counselor Education Program**  
**Faculty Meeting Minutes**  
**August 17, 2016**  
**Taggart Student Center**

**Introductions**

Justin Barker teaching PSY 6330 - Psychometrics, formally instructed by David Bush  
Chris Chapman teaching PSY 6420 - Group Counseling and DPSY 6290 - Diversity, formally instructed by Jenna Glover  
Beverly Pickup is the new School Counseling program advisor and internship liaison

**1. Brief review/sharing of the AM sessions of the ETE Conference**

- Camille will send the XYZ Generation Chart to all
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**2. Policy on Grades**

- School Counselor Education program needs to put a policy in place regarding whether we will accept grades of C
- School of Graduate Studies requires students to maintain a 3.0 GPA and earn above C-'s (see attachment)
- Other grad programs in in Psychology (see attachment)

Faculty discussion - Comments

- o Students should not be allowed to graduate with a C on their transcript
- o Professors work hard to avoid giving C's
- o May make sense to assign Incomplete grades and work with students to master the work so a grade above a C is earned
- o Allow one C in non-core classes. A second C means course has to be repeated
- o An occasional student does not exert effort to earn a B--these students should not be in the program
- o If a student earns a C, a committee, including the professor whose class the C was earned, will review the circumstances and set up a plan for the student
- Camille will write a program policy statement and email it to faculty for review and discussion

**3. Course Evaluations**

Faculty discussion - Comments

- Currently course evaluations are sent out too early. Students have not experiences one-third of the course. Evals close with 2 or more weeks remaining in the class
- In the past, IDEA people have said the timing is non-negotiable
- New response: The program can request the timing of course evaluations

- Faculty consensus: Request that course evaluations open up the last two weeks of the term and stay open until the last day of the term
- One option is for instructors to ask their students to wait to fill out the course evaluations for the last night of class, and then the instructor will step out and give the students time to do the course evaluations
- Camille will connect with IDEA and request that for the School Counselor Education program classes, course evaluations will be open 1 week prior to the last day of the course, and will close the last day of the course

**4. Honorarium**

- \$1000 increase in base pay for each class beginning fall 2016

**5. VSEE**

- Distance Education classes are difficult to have students participate in interactive activities, especially those at single sites
- Amy Kleiner has become aware of VSEE
- VSEE.com is a free web chat service. Easy to set up and can split up all sites to get to know other students better
- Fall classes can use VSEE.com and give feedback in October
- Use VSEE at October faculty meeting